



PHILIP L. BROWNING  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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**Board of Supervisors**

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June 10, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

21 June 10, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST APPROVAL OF SIX-MONTH EXTENSION TO THE  
TRANSITIONAL HOUSING PLACEMENT-PLUS (THP-PLUS) CONTRACTS  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Department of Children and Family Services (DCFS) is requesting approval to extend 11 of the current 12 Transitional Housing Program-Plus (THP-Plus) contracts for six months effective July 1, 2014 through December 31, 2014, to allow sufficient time to complete the Request for Proposal (RFP) process for the provision of THP-Plus services tentatively scheduled to start on or before January 1, 2015. The current THP-Plus contracts will expire on June 30, 2014. The current THP-Plus contractors are listed in Attachment A.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of DCFS, or designee, and the Chief Probation Officer, or designee, to prepare and execute contract amendments (substantially similar to that in Attachment B) with 11 current contractors, to extend the provision of THP-Plus services effective July 1, 2014 through December 31, 2014, pending approval from the California Department of Social Services (CDSS). The estimated aggregate Maximum Contract Amount for the additional six months is \$1,082,553, financed using one-hundred percent (100%) State revenue. Sufficient funding is included in the Department's FY 2014-2015 recommended Budget.

2. Delegate authority to the Director of DCFS, or designee and the Chief Probation Officer, or designee, to prepare and execute contract amendments with THP-Plus providers to increase or decrease their maximum contract amounts by no more than ten percent (10%) per year of the original Maximum Annual Contract Sum during the term of each of the contracts to accommodate

increases in units of services provided: (a) the amendments do not include cost of living adjustments, (b) sufficient funding is available for increases, (c) County Counsel and the Chief Executive Officer (CEO) approval is obtained prior to executing the amendments, and (d) the Director of DCFS notifies the Board and CEO in writing that an amendment(s) has/have been executed within ten (10) workdays of the amendment's execution.

3. Delegate authority to the Director of DCFS or designee and the Chief Probation Officer or designee, to prepare and execute amendments to the THP-Plus contracts for changes affecting the scope of work or to any of the terms or conditions included under this contract provided that (a) such amendments are consistent with applicable Federal, State, and County requirements and (b) the prior approval of County Counsel and the CEO has been obtained.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On September 30, 2010, Assembly Bill (AB) 12, California's Fostering Connections to Success Act was signed into law. AB 12 allows California to extend foster care up to age 21 for young adults who meet the Federal participation criteria for continued eligibility after age 18, including those served under a State-Title IV-E agreement and were supervised by Probation. Those youth who remain in extended foster care are referred to as Non Minor Dependents (NMDs). AB 12 adds two new placement options for NMDs; 1) Transitional Housing Placement Plus Foster Care (THP+FC, and 2) Supervised Independent Living Placement (SILP).

On June 25, 2012, Senate Bill (SB) 1013 was approved, revising the licensing or certification standards for THP+FC program from a certified County approved placement option to a placement option offered by a State licensed transitional housing provider. On September 11, 2012, CDSS issued significantly different implementation instructions for the THP+FC program in support of SB 1013. The new instructions require extensive revisions to the Statement of Work (SOW) and the contract, and will result in the delay of the solicitation process and completion of the new contract.

On January 27, 2014, DCFS requested approval from CDSS to extend the current THP-Plus contracts for six months effective July 1, 2014 through December 31, 2014, pursuant to Manual of Policy and Procedures (MPP) Section 23-065.18 (Procurement by Negotiation, other situation/unique circumstances) to allow adequate time to improve the THPP/THP+FC program and conduct an appropriate solicitation process to execute new contracts.

Pursuant to the provisions of the California Welfare and Institutions Code, Section 11403.2(a), and AB 427 (chapter 125, Statutes of 2001) as modified first by AB 1119 and later by AB 12 and SB 1013, the THP-Plus contract assists youth in transitioning from dependence to self-sufficiency through supervised transitional living/housing and other needed support services. THP-Plus is a transitional housing opportunity for former DCFS foster or Probation youth, from 18 years of age until the day before their 24th birthday, who are not self-sufficient and are at-risk of homelessness.

The 12 current THP-Plus contracts will expire on June 30, 2014. One contractor, Five Acres, declined to extend their contract beyond the current expiration date indicating that they want to focus on other programs they currently operate. The seven beds currently allocated to Five Acres will be made available to the seven other contractors who currently have an allocation of seven beds. The recommended action will allow DCFS to continue the provision of THP-Plus services while it completes the solicitation process for new THP-Plus contracts, which includes the resolution of any

formal protests based on the Los Angeles County Board of Supervisors Policy No. 5.055 (Protest Policy).

DCFS released the THP-Plus Request for Proposal (RFP) solicitation on May 24, 2013. The deadline for the submission of the proposals was July 24, 2013. The notices of tentative selection and non-selection were sent out on February 18, 2014. The Protest Policy allows non-selected proposers the right to request for formal review of certain issues during the different phases of the solicitation process. Prior to Board approval and the execution of the new THP-Plus contracts, the Protest Policy must be completed.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal #3 – Integrated Services Delivery: Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

### **FISCAL IMPACT/FINANCING**

Funds will be disbursed on a per-client basis, with limitations set on the number of clients rather than establishment of an Annual Maximum Contract Amount for each contractor. The estimated aggregate Maximum Contract Amount for six additional months is \$1,082,553, financed using one-hundred percent (100%) State revenue. Sufficient funding is included in the Department's FY 2014-2015 recommended Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The THP-Plus Program was created pursuant to AB 427 (Chapter 125, Statutes of 2001), as modified by AB 1119. Pending CDSS approval, the THP-Plus contract extensions are authorized under CDSS Manual of Policies and Procedures (MPP) Sections 23-650.18 and 23-620.22, and Chapter 2.121.250 et seq. of the County Code, Contracting with Private Businesses.

For the period of July 1, 2013 through June 30, 2014, the Board authorized 12 THP-Plus contracts per adopted Board letter dated June 4, 2013. The current 12 THP-Plus contractors are certified by the DCFS Youth Development Services Division.

The THP-Plus Program was created pursuant to AB427 (Chapter 125, Statutes of 2001), as modified by AB 1119. THP-Plus is a transitional housing placement option for former foster youth, including those formerly supervised by Probation, ages 18 to 23, who exited foster care at or after age 18.

On January 27, 2014, DCFS requested approval from CDSS to extend the current THP-Plus contracts for six months effective July 1, 2014 through December 31, 2014 in order to complete the RFP process. CDSS approval is pending. DCFS will not execute the THP-Plus contract extensions without approval from CDSS.

DCFS has confirmed that the 11 THP-Plus contractors are not listed in the Contractor Alert Reporting Database (CARD).

The Department evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to these contracts. These services cannot be effectively performed by County

employees because they require the development and utilization of resources that are not available in the County system.

The CEO and County Counsel have reviewed the attached proposed amendments and Board letter. The proposed amendments have been approved as to form by County Counsel.

### **CONTRACTING PROCESS**

In response to the THP-Plus RFP solicitation, DCFS received 28 proposals from 20 agencies. DCFS acquired the assistance of 18 evaluators to evaluate and score the proposals using the informed averaging evaluation methodology, as required by Board Policy. Individual proposals per Service Planning Area (SPA) were ranked based on the scoring by the evaluators.

Of the 28 proposals from 20 agencies, 6 proposals from 4 agencies were disqualified. Of the 22 proposals from 16 agencies that were not disqualified, 11 proposals, representing 6 agencies, were tentatively selected for contract awards while 11 proposals submitted by 10 agencies were not selected due to their low ranking.

### **CONTRACTOR PERFORMANCE**

DCFS staff completes quarterly Technical Reviews to monitor programmatic compliance. The reviews have noted minimal findings and the participants have noted satisfaction with the services received. The contractors are required to complete a Corrective Action Plan (CAP) for deficiencies discovered during the Technical Reviews. The implementation of the CAP is included in the monitoring process during the next Technical Review.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The approval of these requests will allow the Department to continuously provide the same levels of housing and support services compared to previous years for each program for the benefit of DCFS foster and Probation youth served by the programs pending the adoption of new contracts.

### **CONCLUSION**

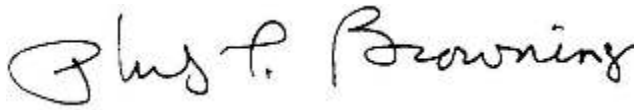
Upon Board approval, the Chief Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Department of Children and Family Services.

The Honorable Board of Supervisors

6/10/2014

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Respectfully submitted,

A handwritten signature in black ink, reading "Philip L. Browning". The signature is written in a cursive, flowing style.

PHILIP L. BROWNING

Director

PLB:CMM:EM

LTI:KAF:FC:jt

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**ATTACHMENT A**

**LIST OF CURRENT THP- PLUS CONTRACTORS**

<b><u>CONTRACTOR NAME</u></b>	<b><u>CONTRACT NUMBER</u></b>
1. St. Anne's Maternity Home	08-002-01
2. The Richstone Center, Inc.	08-002-02
3. Changing the Health of Adolescents Impacting the Nation Reaction Inc.	08-002-03
4. D & R Turning Point, Inc.	08-002-04
5. David and Margaret Home, Inc.	08-002-05
6. Hope Opportunity Motivation & Education, Inc.	08-002-07
7. Leroy Haynes Center for Children & Family Services, Inc.	08-002-08
8. Rosemary Children's Services	08-002-10
9. San Gabriel Children's Center, Inc.	08-002-11
10. United Friends of the Children	08-002-12
11. Renaissance Unlimited Homes, Inc.	08-002-13

**AMENDMENT NUMBER FOUR  
TRANSITIONAL HOUSING PROGRAM FOR EMANCIPATED  
FOSTER/PROBATION YOUTH (THP-PLUS)  
CONTRACT NUMBER \_\_\_\_\_**

This Amendment Number Four (hereinafter referred to as "Amendment") to the Transitional Housing Program for Emancipated Foster/Probation Youth (THP-Plus) Contract Number \_\_\_\_\_, (hereinafter referred to as "Contract") is made and entered into at Los Angeles, California this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the County of Los Angeles (hereinafter referred to as "COUNTY") and \_\_\_\_\_ (hereinafter referred to as "CONTRACTOR").

WHEREAS, COUNTY and CONTRACTOR are parties to this Contract, adopted by the Board of Supervisors on December 2, 2008, and CONTRACTOR has been providing THP-Plus Services to the County; and

WHEREAS, the purpose of this Amendment is to extend the term of this Contract for an additional six months, effective July 1, 2014 through December 31, 2014, and

WHEREAS, this amendment is prepared and executed by COUNTY and CONTRACTOR as set forth in the Contract, Part II, STANDARD TERMS AND CONDITIONS, SECTION 7.0, CHANGES AND AMENDMENTS;

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following changes to the Contract:

1. Part I, Unique Terms and Conditions, Section 4.0, TERM AND TERMINATION, subsection 4.1 is amended to add subparagraph 4.1.5 to read as follows:  
  
4.1.5 The term of this Contract is extended for an additional six months, effective July 1, 2014 through December 31, 2014, unless terminated earlier.
2. Exhibit B-2 is amended by incorporating a new line item budget for the period July 1, 2014 through December 31, 2014.

**ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN IN FULL FORCE AND EFFECT.**

**AMENDMENT NUMBER FOUR  
TRANSITIONAL HOUSING PROGRAM FOR EMANCIPATED  
FOSTER/PROBATION YOUTH (THP-PLUS)  
CONTRACT NUMBER \_\_\_\_\_**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf by the Director of the Department of Children and Family Services and the Chief Probation Officer of the Probation Department and the CONTRACTOR has caused this Amendment Number Four to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrant(s) under penalty of perjury that he or she is authorized to bind the CONTRACTOR in or to this Contract.

COUNTY OF LOS ANGELES

CONTRACTOR

\_\_\_\_\_  
Name of Agency

By: \_\_\_\_\_  
Philip L. Browning, Director  
Department of Children & Family  
Services

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_  
Jerry E. Powers  
Chief Probation Officer  
Probation Department

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Tax Identification Number

APPROVED AS TO FORM:  
BY THE OFFICE OF THE COUNTY COUNSEL  
JOHN KRATTLI, County Counsel

By: \_\_\_\_\_  
David Beaudet, Senior Deputy County Counsel